

Kekahu Foundation Board of Directors
Minutes for meeting October 5, 2023 6:30 pm
Kapaa Neighborhood Center

Present: President Hari Simran Khalsa, Treasurer Jeff Frisk, Secretary Patti Valentine, Derek Green, GM Anni Caporuscio, Alanna LeSueur joined at 6:44 pm

Absent: Aimee Kreutzmann, Steve Thatcher, Mark Kruhmin

Guests: Taylor Phelps; Jimmy Trujillo arrived at 7:05

Meeting called to order at 6:35 pm.

Agenda for October 5, 2023: Derek moved to approve, Patti seconded, all approved.

Minutes of July 27, 2023 BOD meeting: some edits required, will approve at next meeting.

Public Input: no comments

President's Comments:

Hari welcomed Anni to the staff and to the meeting as GM. He also expressed that the anniversary party of 9/10/23 was a success and thanked all who contributed.

General Manager's Report:

See Anni's full and extensive report. The highlights are: the new broadcasting console boards have been installed, aiming for their full use in November. Due to our support for Maui after the Lahaina fires in August, the Fundraiser was postponed for a month resulting in revenues that were 52% lower than anticipated. kDen Surprenant resigned as Development Director after 1 month. Anni started on a budget and made some deletions and additions in response to the lower income.

It was pointed out that any new expenses over \$500 need to be approved by the BOD beforehand.

Since the BOD only meets quarterly, and there are multiple issues on hand, in the future Anni will provide a monthly GM report via email to the BOD during the second week of the month.

CAB Report: No recent meetings to report. Jimmy expressed the need to get the Kahili issue resolved so we can regain our west side members.

Committee updates:

Finance – Jeff acknowledged Anni's work on the budget and asked for BOD support in putting a budget together, which was delayed with the party and Laura's retirement.

Finance/Budget meeting will be at Derek's home on Friday October 13 at 4 pm.

Personnel – BOD needs to submit a written offer of the GM position to Anni; Hari will compose one so she can accept the position. Patti will forward applications that were received this summer to Anni to possibly assist in filling the Development Director position.

Outreach – we evaluated the September 10 anniversary party and acknowledged its success. Next one will be held 9/22/24.

Strategic Plan – **Hari asked for support with a meeting on Thursday November 2 to work on it.**

Location and time to be decided.

Endowment– Hari has composed a letter to send to candidates.

Development – see New Business.

Old Business:

- A) **Kahili/Knudsen issue – Jeff asked for BOD support at a meeting Tuesday 10/24 at 6 pm at the station.**
- B) Transmission change will be discussed at the Kahili committee meeting above.
- C) Anni mailed the plaque we had made to honor Don Mussell for his many years of invaluable service to KF/KKCR. **We are still looking for a new engineer.**
- D) The Kahili committee will discuss transmitter solutions for the south and west sides of Kauai.

New Business:

- A) No new BOD applicants.
- B) **Development Committee plans for a spring 2024 fundraising event will begin Thursday November 16 at 6:30; location to be decided.**
- C) KKCR emails – Anni will investigate emails for BOD
- D) Website update – Anni will investigate
- E) Anni's Mission Statement proposed change: add a bullet point that reads "Disseminate factual emergency response and disaster preparedness information" – she will post suggested change for 30 days on the website and present at the CAB meeting Monday 10/30/23.

Next meeting: Thursday January 11, 2024 at 6:30; location to be decided.

Meeting adjourned at 9 pm.

Minutes submitted by Patti Valentine, Secretary