

**KEKAHU FOUNDATION BOARD OF DIRECTORS
MEETING OF WEDNESDAY, JULY 17, 2019
ALL SAINTS CHURCH MEMORIAL HALL, KAPAA, HI.**

Meeting was called to order by Steve at approximately 6:10 p.m. with a delay being caused by not enough seating.

Present: Steve Thatcher, Hari Krialsa, Jeff Frisk, Marj Dente, Larry LaSota, and Marshall Paul. Jonathan was recorded as an unexcused absence.

Others attending: Laura Christine and Michael Silverton

The draft agenda was approved.

The minutes of the April 17, 2019, were approved on a motion by Jeff and Larry.

Public Input: Michael Silverton thanked us for having open meetings.

Secretary Report by Marj: Since so few board members do not have an actual Member's Manual Notebook, it was agreed to have Laura and Marshall to make copies at the station, using Marshall's notebook as Marj states it is the most up to date version as far as she can ascertain. Laura has extra binders. The completed notebooks will be distributed at the next meeting to Board members.

Marj gave hard copies of the current Board Membership list to all members as well as the Requirements and Expectations of Board Members, with Marj reminding that all Board members were required to sign these when making application to become a Board member.

She regretfully announced that she will be unable to continue as Secretary due to health issues after the acceptance of these minutes at the next meeting. She will continue to serve as a Board Member.

General Manager Laura gave her attached report and also the Station Operations Report from Dean Rogers. It was agreed that Steve and Laura will write and send a thank you note to Michele Rundgren for very generously donating the proceeds from her Intoxicats concert in June.

Laura reminded us that a grant from the Hawaii Tourism Authority is helping to pay for the extensive updating of the production studio and exterior drainage improvements.

An update report was given by Laura on the replacement of the building roof. After much discussion, it was decided to conditionally approve the estimate bid by Jason Cornelio, providing the answers to the following concerns are acceptable to Board Members and Laura :

1) contractor is licensed and insured 2) amount of hourly charge in case of any additional necessary carpentry 3) getting permission from Doug Sutter, the owner's agent, to dispose of current roofing debris on Princeville property to save dumping fees 4) the promise of a \$4000 refund to be donated back to KKCR at the conclusion of the job to be in writing in the contract.

Laura and Larry will get answers from Jason and report back to Board members by e-mail asap for the final Board approval to proceed.

The job can begin August 3 and take 2 days with 8 guys on the contractor's team. Laura will schedule 2 days of Hawaiian music as the pounding noise will be very obvious. She will advise Doug Sutter who we are hiring for the job at his request. At her request, Laura was excused at 7:15 by Steve.

Finance Committee: Jeff: There was no meeting. Deposits of \$72,000 have previously been made into the Gather account, and \$75,000 into the Bank of America account. Steve again asked the Board to consider Treasury bills at at least 2.2% interest. Larry was asked to contact Greg Cakara and schedule him to attend our next meeting to make a presentation about endowment funds and annuities that could benefit us by 6% interest.

Personnel Committee: Marj and Hari gave a brief report in Jonathan's absence. There was a meeting at which Jonathan was approved as permanent Chair and the definition of the Committee was established: To conduct an Annual Review of the General Manager with Marj pointing out that any personnel disputes with staff or volunteers that can not be resolved by management may be brought to the Personnel Committee.

Marshall requested wanting to serve on the Personnel and Strategic Plan Committees since he is just joining the Board at this meeting. Approved by Steve and thank you all around.

Election Committee: since Jonathan was not in attendance and the election process has a definite time line, Steve will contact Laura for the process we are to follow.

Outreach and Development Committee: Larry: Lenny Rapozo would like us to use the Convention Hall in Lihue for any of our events. Larry will check out the particulars. Marj suggested that we hold more events around the island, rather than too many on the North Shore being mindful that our goal is to serve the entire community. Larry also reported that Ron Wiley at KONG is a huge fan and that he promoted us on his program during our Winter Membership Drive.

Endowment Committee: Hari: He expects to hold a meeting in mid August, inviting a list of potential candidates to attend,

Strategic Plan Committee: Marj: Marj had a first meeting scheduled for June 26, but it had to be postponed to July 24 due to severe flooding predicted for that day and evening.

Old Business: Marj asked to consider an Events Policy. Steve indicated that one already existed and he will track it down.

New Business: Marj suggested that in an effort to attract more potential Board members, we review the application process to become a Board member in order for it to be more consumer friendly. She agreed to Steve's request to present a draft at the next meeting.

Marshall has some positive input for the Emergency Protocol Policy and has agreed to meet with Steve and any others to discuss possibilities.

CAB Report: Jimmy Trujillo was excused from the meeting: Jeff read his report. There will be a 5th Monday CAB program live on air July 29.

Next meeting: October 23, 2019, Place to be determined.

PAU: 8:10 p.m.

Respectfully submitted by Marj Dente, Secretary.

