

## **Application for Candidacy for Director of the Kekahu Foundation (2017-2018)**

Thank you for your interest in becoming a member of the Kekahu Foundation Board of Directors.

### **I. The Kekahu Foundation**

The Kekahu Foundation is a non-profit corporation established under the laws of the State of Hawaii for the purpose of establishing and developing a community based group for the purpose of instruction in and dissemination of educational and cultural material in the public interest, including but not limited to the use of a radio station located in the County of Kauai (KKCR).

### **II. KKCR**

KKCR is Kauai's independent, non-commercial, listener-supported community radio station. Its mission is to stimulate, educate and entertain its audience; to preserve, perpetuate and celebrate Hawaiian culture; and to reflect the diversity of the local and world community. KKCR provides a forum for overlooked, suppressed, or under-represented voices and music.

### **III. Duties of Directors of the Kekahu Foundation**

Each director of the Kekahu Foundation must be a legal resident of Kauai, must have been a member of the Kekahu Foundation for at least one year prior to the date of becoming a director, and must remain a Kauai resident and a member of the Kekahu Foundation throughout the director's term of office. Directors serve for three-year terms. They are expected to attend quarterly Board meetings, serve on at least one committee of the Board, and volunteer at KKCR fundraisers.

The directors' duties focus on the long-term direction, policies, financial health, community support, and stable operation of the Kekahu Foundation and KKCR. The directors are responsible for ensuring that the Kekahu Foundation meets the objectives of its charter and that KKCR achieves its mission; directors are not responsible for the day-to-day operation of KKCR or individual programming decisions.

### **IV. Expectations of Directors of the Kekahu Foundation**

1. Demonstrated interest in the goals and mission of the Kekahu Foundation and KKCR.
2. Understanding of the roles and responsibilities of the Kekahu Foundation Board, as set forth in the Kekahu Foundation's Articles of Incorporation and Bylaws.
3. Specific experience, knowledge and willingness to participate in at least one of the following areas: development, fundraising, finance, public relations, personnel, elections.
4. Familiarity with the Kekahu Foundation Strategic Plan. (The Kekahu Foundation Strategic Plan is available at [www.kkcr.org/KF-Strategic Plan-042209-Approved.pdf](http://www.kkcr.org/KF-Strategic%20Plan-042209-Approved.pdf).)
5. Commitment and ability to work productively and respectfully with other Board members, with the members of the Kekahu Foundation, and with the broader KKCR community.
6. Willingness to promote the Kekahu Foundation's purpose and vision to the community.
7. Willingness to expand the Board's expertise through orientation and ongoing education.
8. Prepare for and attend Board meetings (4-6/year), serve on at least one Committee of the Board, and attend Board retreats. (A total time commitment of about 4-10 hours/month).
9. Provide assistance at major fundraising events and semi-annual membership drives.

**V. Instructions to Applicant**

1. Please read the Duties and Expectation of Directors (above) and be confident that you are willing and able to make the necessary commitments.

2. Please provide the following information:

**Name:** \_\_\_\_\_  
**Physical Address:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**E-Mail Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Alternate Number:** \_\_\_\_\_

3. Please answer the following questions (attach your answers to this application):

- A. Why do you want to become a board member?**
- B. Have you had previous experience serving on boards and/or community groups? If so, please provide a short background.**
- C. What current or previous work experiences have you had that you feel could be specifically beneficial to the Kekahu Foundation ?**
- D. Is there anything else that you would like to note?**

4. Please attach a resume or other summary of your background and qualifications.

1. For applicants who will be participating in the Fall 2017 Board of Directors election process: please note that you must submit a *Petition for Nomination for Kekahu Foundation Board of Directors* with the required number of signatures by August 31, 2017; that you will be required to participate in an interview by the Kekahu Foundation’s Election Committee; and that you must participate in an on-air candidates’ forum.

6. Please sign the acknowledgement below, and return this Application, including the other information requested above, to:

Kekahu Foundation Election Committee  
PO Box 825  
Hanalei, HI 96714

For additional information, please contact KKCR Board member Carl Imperato at 808-826-1856.

\_\_\_\_\_

**I acknowledge that I have read and fully understand the Duties and Expectations of Directors of the Kekahu Foundation and that I will commit to meeting them to the best of my ability, should I become a Director of the Kekahu Foundation. I have been a member of the Kekahu Foundation/KKCR for at least 1 year, and I am a legal resident of Kauai.**

\_\_\_\_\_

**Applicant’s Signature**

\_\_\_\_\_

**Date**



**Petition for Nomination for Kekahu Foundation Board of Directors**  
**(for applicants participating in the Fall 2017 Board of Directors Election)**

**Instructions for Petition**

1. The candidate must provide the personal information requested below.
2. An applicant may establish candidacy by petition or by nomination by the Kekahu Foundation Election Committee.
  - A. Candidacy by Petition: The candidate must provide, on the following pages, the names, addresses and signatures of at least 15 members of the Kekahu Foundation/KKCR who are eligible to vote<sup>1</sup> (more may be submitted, to guard against the event that one or more signatures are found to be invalid) or the names, addresses and signatures of at least 4 current Directors of the Kekahu Foundation.
  - B. Candidacy by Nomination: Alternatively, the candidate may establish candidacy by being nominated by the Kekahu Foundation Election Committee. A candidate may request nomination by the Election Committee by contacting Board President Steve Thatcher (808-652-3706) or Election Committee Chair Carl Imperato (808-826-1856).
3. Completed Petitions and Applications must be addressed to the Kekahu Foundation Election Committee and received at KKCR, Hanalei Plantation Road, Princeville HI, or PO Box 825, Hanalei HI 96714. (For applicants participating in the Fall 2017 Board of Directors election, these are due no later than 5:00 pm August 31, 2017.)

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The undersigned states that the he/she desires to be nominated to run for the position of Director of the Kekahu Foundation and certifies that the he/she is both a member of the Kekahu Foundation/KKCR and a legal resident of Kauai.

Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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<sup>1</sup> For the purpose of the 2017 election process, the eligible voting members of the Kekahu Foundation/KKCR are Kauai-resident individuals, families, businesses or other groups that: (i) have paid membership fees between October 1, 2016 and May 31, 2017; or (ii) have contributed at least 10 hours of volunteer service to the Kekahu Foundation or KKCR between October 1, 2016 and May 31, 2017; or (iii) are paid staff and remain paid staff during the 2017 election period. Each eligible voting member will be entitled to submit nominations for Directors and to cast one vote in the election.

**Petition for Nomination for Kekahu Foundation Board of Directors  
for Fall 2017 Board of Directors Election**

The undersigned voting members of the Kekahu Foundation/KKCR hereby nominate \_\_\_\_\_ [***candidate: fill in full name***] to be a candidate for the Board of Directors of the Kekahu Foundation.

1. Name: _____ Address: _____ _____ Signature: _____ Date: _____	5. Name: _____ Address: _____ _____ Signature: _____ Date: _____
2. Name: _____ Address: _____ _____ Signature: _____ Date: _____	6. Name: _____ Address: _____ _____ Signature: _____ Date: _____
3. Name: _____ Address: _____ _____ Signature: _____ Date: _____	7. Name: _____ Address: _____ _____ Signature: _____ Date: _____
4. Name: _____ Address: _____ _____ Signature: _____ Date: _____	8. Name: _____ Address: _____ _____ Signature: _____ Date: _____

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9.	Name: _____ Address: _____ _____ Signature: _____ Date: _____	13.	Name: _____ Address: _____ _____ Signature: _____ Date: _____
10.	Name: _____ Address: _____ _____ Signature: _____ Date: _____	14.	Name: _____ Address: _____ _____ Signature: _____ Date: _____
11.	Name: _____ Address: _____ _____ Signature: _____ Date: _____	15.	Name: _____ Address: _____ _____ Signature: _____ Date: _____
12.	Name: _____ Address: _____ _____ Signature: _____ Date: _____	16.	Name: _____ Address: _____ _____ Signature: _____ Date: _____

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The undersigned voting members of the Kekahu Foundation/KKCR hereby nominate \_\_\_\_\_ [***candidate: fill in full name***] to be a candidate for the Board of Directors of the Kekahu Foundation.

17.	Name: _____ Address: _____ _____ Signature: _____ Date: _____	21.	Name: _____ Address: _____ _____ Signature: _____ Date: _____
18.	Name: _____ Address: _____ _____ Signature: _____ Date: _____	22.	Name: _____ Address: _____ _____ Signature: _____ Date: _____
19.	Name: _____ Address: _____ _____ Signature: _____ Date: _____	23.	Name: _____ Address: _____ _____ Signature: _____ Date: _____
20.	Name: _____ Address: _____ _____ Signature: _____ Date: _____	24.	Name: _____ Address: _____ _____ Signature: _____ Date: _____