

Minutes

Kekahu Foundation Board Meeting

August 6, 2014

Location: Small Town Coffee, Kapaa, HI

Attending:

Board of Directors

Steve Thatcher (President)

Maren Orion (Vice President)

Jeff Frisk (Treasurer)

Anni Caporuscio (Secretary, scribe)

Carl Imperato

Guests

Donovan Cabebe

Andrew Cabebe

Mickey Sussman (CAB)

Dean Rogers (GM)

Call to Order:

6:36pm by Steve Thatcher

Review and Approval of Agenda:

Added to 5.) the President's Comments: Discussion of addition to Donovan Cabebe to Board of Directors.

Approve Minutes of May 14, 2014 Board Meeting:

*Motion to Approve: Maren, seconded by Jeff.

Public Input:

None.

President's Comments:

1. the BOD voted on the \$5,000 for the new transmitter. Let it be noted that this was approved via email between meetings to expedite the process.

a. The \$5,000 came from money that was designated for Missing Link. This transmitter will eventually be a back up and stored at the Station. It will temporarily replace the Mount Kahili transmitter that is not under warranty but the manufacturer will make it good anyway.

2. Things undone:

a. Not meeting once a month with station staff.

3. Meet new applicant to the Board of Directors, Donovan Cabebe.

*Motion to accept Donovan Cabebe as new Board Member: Jeff, seconded by Maren.

Committee Updates:

a.) *Finance Committee*

- 1.) Fiscal year ends September 30.
- 2.) GM draft budget and goals for next fiscal year with Treasurer Jeff Frisk, then have a meeting of the Finance Committee with GM. Then present the budget to the Board of Directors for approval, which can be done over email.
- 3.) Jeff has not yet become a signer on the bank account.

b.) *Personnel Committee*
Nothing to report.

c.) *Elections Committee*
Discussion regarding upcoming elections.

The Bylaws state that the Kekahu Foundation is a self-perpetuating Board. Historically, the election process was set up in reaction to controversy related to the ability of the membership to ultimately have control over the Foundation. But Elections experienced poor turn out and fewer candidates than positions. If there is no controversy, people don't seem to care to vote. In response to this, Board developed a two-step "election by exceptions" process.

In September or October, we take 30 days to ask members if they want an election. (Last year, there were four responses.) At the end of that period, if 15% of the members indicate a desire for an election AND if there are more candidates than vacant positions, there will be an election. The schedule is: solicit candidates and interest in elections (30 days). Following this, if an election is to be held, 30 days for candidates to make themselves known and campaign and following that, 30 days for voting and ballot collection.

Maren suggests: since it's near the fund drive, remind members to vote.

Mickey reminds: we have a democratized KKCR. We are reaching people that are interested in democratic processes. We have legitimized ourselves, no matter how many show up.

d.) *Programming Committee*

May 28, 2014 meeting at Small Town Coffee which generated some action items (loosely summarized):

- 1.) Solidifying Standards and Guidelines and getting Programmers to participate.

- 2.) Processes and Procedures: getting the Staff to get what they have in place to the Committee for the existing policies, then getting feedback from Committee participants by Friday.

Jeff says: action items went from four items to eight things over email. The listserve didn't happen. A group of 20 people cannot communicate if they meet so seldomly.

Carl says: the four things had a July 1 deadline.

Jeff says: This is a Board issue. The staff had a hard time getting the things done by the deadline. Programming Committee may have an unrealistic idea of what the staff is capable of.

Dean says: The Programming Committee requested more complete documents than we have ever had before. So documents had to be created, and they ended up being more complex.

e.) *Outreach Committee*

We had a vision dinner, in which we talked about vision for the station, basic hanging out. We will have another soon.

No birthday bash this year.

f.) *Governance Committee*

After taking a look at the Bylaws, there is nothing pressing. Would hope to, by the end of the year, revise/formalize the elections process and also propose an initiative/referendum process that states that if a certain number of the members is dissatisfied, they can initiate a vote of the membership, ensuring that the members ultimately have the ability to and have a forum to make and control changes. And to take out the clause about having to have a corporate seal.

g.) *General Manager's Report*

Submitted by Dean and duplicated here:

Site Reports

Studio – full power

Crater Hill – full power – in the process of moving receive antenna to new location

Moloa'a – full power

Anahola – operational

Mt Kahili – 30% power – Replacement transmitter ordered. Current transmitter will be shipped for repairs and maintenance.

O'ahu – full power

Princeville Studio – New Wavecart computers and software

Staff Report

All programmers were given evaluations to evaluate their peers. (Insight into evaluation process.)

Volunteer Coordinator is compiling data from programmer evaluations.

VC and GM are evaluating every program, combined with peer evaluations, providing feedback to all programmers.

Conducting Remote Broadcast Training.

The volunteer handbook has been updated. (Appendix B – Guideline for Talkshow hosts – in process).

With ledge drive mail out went our latest newsletter, masterfully assembled by LC.

Membership Drive Status

May 2014 Total: \$61,075.

(Early Birds \$6,555, Waveriders \$7,450, Pledges \$44,462, Online \$2,608)

Upcoming... Scheduled October 6-16.

Month prior pre-drive, "The Silent Drive"

Goal: \$65,000

Volunteer Update

Wonderland with Allisun – alt Mondays 3-5p
Soul Shakedown Party with Eric – alt Fridays 6-8p
Magic Mixed Tape with Ben – alt Thursdays 2-4p

Station landscaping day was well attended. Our property was cleared to the property lines, loose debris and garbage removed, grass and bushes mowed and trimmed. We have received notice of a donation of cement for a pad outside of studio.

Talk Story Production

Jerry Santos CD is being edited and mastered.

Remote Broadcasts

Political Forums from Lihue and Waimea and Kilauea. Remote Music Broadcast from KCC, Xavier Rudd concert.

Respectfully Submitted, Dean Rogers, KKCR Station Manager

Old Business

- a.) Underwriting Program Report: discussed in executive session.
- b.) Strategic Plan Update Status: Nothing to report.
- c.) Mark Jeffers/Storybook Theater Funding: Maren wrote Mark and email. He responded nicely.

New Business

Nothing to report.

CAB Report

1. Getting closer to a meeting.
2. Had a CAB show. Had a good conversation about what's going on.
3. CAB is mandated by the CPB and is part of the grant we receive, and it is to go to the community to get reports on how we're doing and then make recommendations to the Board.
4. Some stations thank the CPB and Mickey things it's a good idea. Educate the public on good government agencies.
 - a.) Someone is going to write a PSA thanking the CPB. It is 1/3 of our funding.

Member and Public Input

There is a theater to be built in Kilauea. Could be an interesting space for events or a possible new station location. It is funded by a friendly non-profit that wants to support other non-profits.

Next Meeting

Wednesday, November 5, 2014 at 6pm, at All Saints Church

Adjourn

8:30 adjourned for executive session.

Respectfully submitted by
Anni Caporusco, Secretary
Edited Dec 14, 2014